

appendices

A decorative graphic consisting of several concentric, overlapping circles in shades of light green and white. In the center is a circular logo with a stylized 'R' and a leaf-like shape, surrounded by a dotted line.

58	Appendix 1:	Commission corporate reports
60	Appendix 2:	Ethnic Affairs Priorities Statement
63	Appendix 3:	Audited financial statements
86	Appendix 4:	Statement of Affairs
95	Appendix 5:	Representation of staff on committees
98	Appendix 6:	Codes of conduct
102	Appendix 7:	2002 Grants Program
109	Appendix 8:	Commissioners' attendance at meetings
110	Appendix 9:	Membership of regional advisory councils and committees
114	Appendix 10:	Language Services statistical information
116	Appendix 11:	Human Resources statistical information
118	Appendix 12:	Schedule of major assets
119	Appendix 13:	Offices of the Commission



Commission corporate reports

Exceptional movements in employee wages, salary and allowances

During the year there was no exceptional movement in employee wages, salary or allowances.

Overseas Visits

Staff of the commission did not participate in any overseas visits during the 2001-2002 year.

Use of Consultants

During the 2001-2002 financial year the Commission engaged the following consultants:

Consultant	Purpose	Amount
IAB Services	Disciplinary matter and grievance investigation	\$14,460.50
Brenda Odewahn Consulting	Assist with grievance investigation	\$ 2,227.50
Peter Bell and Associates	Advise on review of position descriptions	\$ 5,300.00
Edwina Deakin	Advise on strategic options for shared services implementation	\$13,900.00

Corporate credit cards

The commission does not issue corporate credit cards.

Privacy Management Plan

The Privacy and Personal Information Protection Act 1998 provides for the protection of personal information and for the protection of the privacy of individuals generally. The act introduced a set of privacy standards for the NSW public sector. These standards regulate the way the Commission and other agencies deal with personal information.

The Commission developed a draft Privacy Management Plan that has been referred to the Office of the Privacy Commissioner for consideration and comment prior to implementation.

Disclosure of controlled entities

The Commission does not control entities as described in section 45A (1A) of the Public Finance and Audit Act, 1983.

Implementation of price determinations

During the year there were no price determinations that had a significant effect on the operation of the Commission.

Land Disposal

In respect of the reporting period, the commission did not hold, sell or acquire land.

Freedom of information

Over the past financial year, no new requests were received for access to information under the Freedom of Information Act 1989, which is one less than the number of requests for information under the Act for the 2000-2001 year.

In the past year, FOI procedures had no significant impact on administration. No major issues or problems arose and there were no inquiries to the Ombudsman or appeals to the District Court.